

Spouse or Responsible Party Information

The following is for: the patient's spouse the person responsible for payment

Name: _____

Social Security #: _____ Birth Date: _____ Driver's License #: _____

Phones: Home _____ Work _____ Relation to Patient: _____

Address: _____

Mailing

Physical

City

State

Zip Code

Employment Information

The following is for: the patient the person responsible for payment

Employer Name: _____ Occupation: _____ # of Years Employed: _____

Emergency Information: Relative Not Living With You

Name: _____ Relationship: _____ Phone: _____

Address: _____

Street _____ City _____ State _____ Zip Code _____

Insurance Information

Primary

Name of Insured: _____ Is insured a patient? Yes No

Last

First

MI

Insured's Birth Date: _____ I.D #: _____ Group #: _____

Insured's Address: _____

Street

City

State

Zip Code

Insured's Employer Name: _____

Address: _____

Street

City

State

Zip Code

Patient's relationship to insured: Self Spouse Child Other _____

Insurance Plan Name and Address: _____

Secondary

Name of Insured: _____ Is insured a patient? Yes No

Last

First

MI

Insured's Birth Date: _____ Soc Sec #: _____ Group #: _____

Insured's Address: _____

Street

City

State

Zip Code

Insured's Employer Name: _____

Address: _____

Street

City

State

Zip Code

Patient's relationship to insured: Self Spouse Child Other _____

Insurance Plan Name and Address: _____

Referral Information (Please Complete)

Whom may we thank for referring you to our practice? Another patient, friend* Another patient, relative*

Dental Office Newspaper Work Postcard Letter Other _____

*Name of person or office referring you to our practice: _____

PLEASE SPECIFY NAME OF REFERRING PARTY. THANK YOU!

CONSENT FOR SERVICES

Our office strives to provide the highest quality dental care. We believe our patients, honored guests, should receive prompt attention and excellent service. We believe a satisfied patient returns for additional services and refers others they feel would benefit from our

services to the practice. To help maintain a good relationship with our patients, this office has adopted the following financial policy. The purpose of this policy is to eliminate confusion or misunderstanding concerning financial arrangements offered by our office. Our office communicates this policy to each patient.

For those with insurance benefits, we bill your insurance as a courtesy, and at no additional cost. Your insurance contract exists solely between you and your insurance carrier. We will file your insurance claim, but we cannot guarantee any benefits. Your insurance plan is a benefit to help offset the cost of necessary dental care. Ultimately, you are responsible for the entire cost of your dental treatment. By signing, you authorize release of any information to third party payers and other health practitioners. You also assign all insurance benefits to Dr. Andy Koultourides, DDS / Ridge Dental Care.

By signing, you authorize the Doctor to take x-rays, study models, photographs, or any other diagnostic aids deemed appropriate by Doctor to make a thorough diagnosis of your dental needs. Further, you also authorize the Doctor to perform any and all forms of treatment, medication, and therapy that may be indicated. By signing, you also indicate your understanding that the use of anesthetic agents embodies a certain risk. Additionally, your intraoral pictures and radiographs may be used for patient education or marketing.

All emergency dental services, or any dental services performed without previous financial arrangements, must be paid for in cash at the time services are performed, including the estimated portion of any amount, which your insurance does not cover. We accept the following payment options for pre-arranged treatment: Cash, Check, Discover, American Express, MasterCard and VISA.

When the patient's portion cannot be paid at the time of service and payment arrangements extend beyond 30 days, an interest rate of 1.5% per month will be assessed on all outstanding balances, or a minimum of \$5 per statement period. By signing, you also understand a credit report will be generated on each new patient that is offered payment arrangements. A credit report may also be generated on established patients, prior to extending payment arrangements. Payment history with our office may be taken into consideration when establishing payment arrangements.

You also understand that the fee estimate listed for this dental care can only be extended for a period of three months from the date of your or the patient's examination.

A statement for services rendered will be mailed to you at the end of each month. Receipt of payment is expected by the 10th of the month. If payment is not received by the 10th, a late charge of \$20.00 will be assessed and will appear on the next statement.

A \$35.00 charge will be billed to your account for any check returned by the bank for any reason. We will resubmit the check for payment to the bank one time. However, if funds are still unavailable, we reserve the right to not accept payments by check from you in the future. Delinquent accounts may be sent to a collection agency or an attorney at the option of the dental practice. In the event of default, (we) promise to pay legal interest on the indebtedness, together with such collection cost and reasonably attorney fees as may be required to effectively collect account balance.

There will be no charge for an appointment that is cancelled with at least 48 hours notice. This enables us to fill the reserved time slot from our list of patients who are able to come on short notice. Broken appointments with less than 48 hours notice will incur a \$50.00 fee. This fee covers arrangements the dental practice has made to reserve your treatment time, have your room fully prepared, and staff standing by to serve you.

By signing, I hereby grant my permission to you or your assignee, to telephone me at home or at my work to discuss matters related to this form and payments. In addition, unless I notify you otherwise, you may use my written comments in material to educate or promote Ridge Dental Care / Dr. Andy Koultourides.

I have read the above conditions and agree to their content.

Signature of patient, parent or guardian

Date:

Relationship to Patient: